UNF’s Wireless On-Campus Printing Instructions

Auxiliary Services now provides students the ability to **Print online directly from your laptop or print attachments directly from your BlackBerry®, iPhone™ and mobile handheld devices to the pay-for-print printers in the Fountains, Library and Student Union.** The Campus Printing Service allows students to print most common documents to selected printers on campus. The web printing service is compatible with wireless networks. You do not need to install any print drivers to use this service.

- To begin printing using Wireless On-Campus Printing, browse to the following website:

  [http://aux-printer-on.unfcsd.unf.edu/cps/](http://aux-printer-on.unfcsd.unf.edu/cps/)

- Once the page launches, Click the “print” button,

- Enter your UNF ID (N number)
Select the on-campus printer you want to send your document to

Browse to find the document you would like to print

Insert the number of copies you would like to print [Note: maximum is 10 copies per print]

Select the range of pages you would like to print or leave this option blank

Click the “Submit” button
Select the Page Setting options

Click the “Continue” button
The job status window appears and the job will be given an ID number on approved.

When complete, click on one of the hyperlinks options:

- **Log Out**: If you have no more print jobs, be sure to log out to protect your account.
- **Another Job**: Print another document to the same printer.
- **Another Printer**: Print a document to a different printer.